

Information on handling your data and rights in accordance with sections 15, 16 and 23 of the Law on Data Protection in the Catholic Church in Germany (*Gesetz über den Kirchlichen Datenschutz, KDG*) as part of the application process

We hereby inform you about the processing of your personal data by the Catholic University of Eichstätt-Ingolstadt and the rights to which you are entitled under data protection law.

Body responsible for data processing and data protection officer

Responsible for data processing:

Catholic University Eichstätt-Ingolstadt (KU) represented
by the President Prof. Dr. Gabriele Gien
Ostenstraße 26
85072 Eichstätt,
Germany
Phone: +49 8421 93 0
E-mail: info@ku.de

You can reach our **data protection officer** at the above address or at:

Mr. Ziar Kabir
SCO-CON:SULT GmbH
Hauptstraße 27
53604 Bad Honnef, Germany
E-mail: info@sco-consult.de
Phone: +49 2224 98829-0

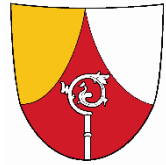
Further contacts for data protection issues are:

Catholic University of Eichstätt-Ingolstadt Foundation
Legal Affairs and Data Protection Department
Luitpoldstraße 10
85072 Eichstätt, Germany
E-mail: stiftung-datenschutz@ku.de
Phone: + 49 8421 93-21201

Data categories used and source of data

The categories of personal data processed include, in particular, gender, first name, last name, name affixes, nationality, contact data (such as private address, (mobile) phone number, e-mail address), log data generated during the use of the IT systems, and other data from applicant management (e.g., résumé, data on training, skills and competencies).

You send us your personal data as part of the applicant management process. In addition, we may have received data from third parties (e.g. employment agencies).



Purposes and legal basis of data processing

We process your personal data in compliance with the regulations of the Law on Data Protection in the Catholic Church in Germany (*Gesetz über den kirchlichen Datenschutz, KDG*).

The data processing serves the purpose of carrying out the application procedure. By submitting your application data, you consent to the processing of your personal data in accordance with Section 6 (1) b) KDG in conjunction with Section 53 KDG.

Data transfer

Within our University, only those persons and offices (e.g. subject departments and staff representatives) receive your personal data that are involved in the application process.

We will only pass on your application data within our University at your express request if you are not considered for a position and another vacant position matches your requirements profile or will be available in the foreseeable future.

Data subject rights

According to the KDG, you have the following rights:

If your personal data is processed, you have the right to receive information about the data stored about you (Section 17 KDG).

If incorrect personal data is processed, you have a right to rectification (Section 18 KDG).

If the legal requirements are met, you can request the deletion or restriction of processing as well as object to the processing (Sections 19, 20 and 23 KDG).

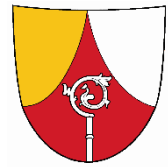
If you have consented to the data processing or if a contract for data processing exists and the data processing is carried out with the help of automated procedures, you may have a right to data portability (Section 22 KDG).

If you make use of your above-mentioned rights, the responsible person will verify whether legal prerequisites are fulfilled.

Right of appeal

You have the option of contacting the above-mentioned data protection officer, the Foundation or our data protection supervisory authority with a complaint.

Our data protection supervisor is: Joint data protection supervision of the Bavarian (arch)dioceses, Kapellenstr. 4, 80333 Munich, Germany.



Duration of storage of personal data

If you are not considered in the application process, we will delete your personal data six months after the position has been filled or return your documents to you. The retention period is based on the possibility of legal action under Section 15 of the General Equal Treatment Act (*Allgemeines Gleichbehandlungsgesetz*, AGG) and the associated objection periods. A longer storage of your data is only possible with your explicit consent.

Right of withdrawal of consent

If you have consented to processing by the Catholic University of Eichstätt-Ingolstadt by making a corresponding declaration, you can revoke your consent at any time with effect for the future. The legality of the data processing carried out on the basis of the consent up to the revocation is not affected by this. In this case, participation in the application process will end and we will immediately delete your application data or return it to you.

Obligation to provide the data

In order to participate in the application process, you are required to provide your data. We need your data to select applicants or candidates for the vacancy. If you do not provide the required data, your application cannot be considered.